# **Eye Examination and Computer Glasses – Germany**

S&P Global provides eye examinations to employees who regularly work at VDU (Visual Display Unit) workstations. It is a legal requirement for employers in Germany to offer preventive eye care before employees start work, during their employment, and in cases of visual problems. This screening includes a comprehensive exam company is responsible for providing them.

### How Do I Sign Up for an Eye Examination?

There are three options for obtaining an eye examination:

- 1. For employees based in Frankfurt, a regular eye examination will be conducted once a year at the Frankfurt office by S&P Global's external health officer, B.A.D. Gesundheitsvorsorge und Sicherheitstechnik GmbH.
- 2. Non-Frankfurt employees can contact S&P Global's external health officer, B.A.D. Gesundheitsvorsorge und Sicherheitstechnik GmbH directly via B.A.D. Gesundheitsvorsorge und Sicherheitstechnik GmbH to schedule an appointment nearby their personal home.
- 3. Alternatively, you can visit a personal eye doctor ("Augenarzt") for an examination.

### What If I Fail the Eye Examination?

If the doctor determines that you have poor eyesight, they will complete and sign a medical report. Once you receive this report, you can visit an optician to purchase glasses for your computer work.

# What is the Allowance S&P Global Germany Pays for Glasses?

S&P Global will reimburse up to €100 for the glasses, which is the maximum amount covered.

#### How Do I Claim the €100?

- 1. Visit the optician and pay the full amount for the glasses.
- 2. Go to the <u>mySolutions Portal</u> to submit a reimbursement request, including your invoice and the medical report.
- 3. The People team will notify EMEA Payroll, who will process the reimbursement of up to €100 in the next available payroll run.