



# Darwin User Manual Guide

Access Darwin [here](#)

# Welcome Screen

## Welcome to your SPGI Benefits portal!

Thank you for your commitment and contributions to **SPGI**. Together, we are proud to be building a company unlike any other. Through **SPGI Total Rewards**, we continue to recognize and reward colleagues for their contributions to the success of our company.

Our Total Rewards program includes various forms of benefits and wellness programs.

As part of our Total Rewards program, we are pleased to provide you with this online, interactive tool where you have immediate access to the latest details that make up your personalized benefits portfolio. With insight into your benefits portfolio, you can see the investment **SPGI** is making in you.

By remaining focused on our company goals and priorities, investing in innovation and delivering exceptional service to our customers, **SPGI** is positioned for long-term, sustainable, profitable growth

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**Security** is paramount where sensitive personal data is concerned. Darwin is committed to protecting and respecting your **Privacy**. By logging on to this site I confirm my agreement with the site [Terms and Conditions](#).

# Home Screen

**S&P Global** Home Benefits Spending Accounts Quick Links ▾

VALUES \$ ? 🛒 🔔 👤

Home

## Welcome Hayat

**ENROLMENT OPEN**

### Benefits

Access the benefits overview to see what is available.

[> Select Benefits](#)

### Spending Accounts

The Spending Account panel takes you to your Spending Accounts page where you can manage your claims and view your claim history.

[> Find out more](#)

# Employee Profile & Dependent Enrollment

The screenshot displays the S&P Global employee portal interface. At the top left, the S&P Global logo is visible. The navigation menu includes Home, Benefits, Spending Accounts, and Quick Links. On the right side of the header, there are utility icons for VALUES, a currency selector, a help icon, a shopping cart, a notification bell with a red '1', and a user profile icon. A blue arrow points to the user profile icon, which has opened a dropdown menu. The menu is titled 'Hayat Salmaz' and contains three options: 'Profile & Account Settings', 'Dependants', and 'Start Tour'. A blue 'Logout' button is positioned at the bottom of the dropdown. Below the header, a large red banner features the text 'Welcome Hayat' and decorative tree icons. The main content area is divided into two panels. The left panel, titled 'Benefits', includes a green 'ENROLMENT OPEN' badge, a heart icon, and a description: 'Access the benefits overview to see what is available.' with a 'Select Benefits' link. The right panel, titled 'Spending Accounts', includes a diamond icon and a description: 'The Spending Account panel takes you to your Spending Accounts page where you can manage your claims and view your claim history.' with a 'Find out more' link.

**S&P Global** Home Benefits Spending Accounts Quick Links

VALUES \$ ? 🛒 🔔 👤

**Welcome Hayat**

**Hayat Salmaz**

- Profile & Account Settings
- Dependants
- Start Tour

Logout

**Benefits**  
ENROLMENT OPEN  
Access the benefits overview to see what is available.  
[Select Benefits](#)

**Spending Accounts**  
The Spending Account panel takes you to your Spending Accounts page where you can manage your claims and view your claim history.  
[Find out more](#)

Click on the 👤 icon to review your employee profile and dependent details

# Employee Profile & Dependent Enrollment

The screenshot shows the S&P Global website interface. At the top left is the S&P Global logo. The navigation menu includes Home, Benefits, Spending Accounts, and Quick Links. On the top right, there is a 'VALUES' section with a currency selector (set to \$), a help icon, a shopping cart icon, a notification bell with a red '1', and a profile icon. Below the navigation is a dark header bar with a 'Home' button and the name 'Hayat Salmaz'. The main content area has two tabs: 'Profile & Account Settings' (which is active) and 'Dependants'. The 'Profile & Account Settings' tab is divided into two columns. The left column contains personal information: First Name (Hayat), Last Name (Salmaz), NI Number (Test\_4b3978e8), Date of Birth (23/12/1985), Gender (Male), and Marital Status (Married). The right column contains contact information: Work Email Address (Hayat45) and Address (Address, Test\_4b3978e8, SG.). Below this is the 'Account Settings' section, which includes a 'Change Password' form. The form has fields for Username (Hayat\_45) and Password (masked with dots). A blue 'Change password' button is at the bottom of the form. A blue upward-pointing arrow button is located in the bottom right corner of the main content area.

**S&P Global** Home Benefits Spending Accounts Quick Links

VALUES \$ ? 🛒 🔔 1 👤

Home **Hayat Salmaz**

Profile & Account Settings Dependants

**Profile & Account Settings**

First Name:	Hayat
Last Name:	Salmaz
NI Number:	Test_4b3978e8
Date of Birth:	23/12/1985
Gender:	Male
Marital Status:	Married

Work Email Address:	Hayat45
Address:	Address, Test_4b3978e8, SG.

**Account Settings**

**Change Password**

Username:	Hayat_45
Password:	.....

Change password

↑

Under the Profile & Account Settings tab you can review your employee details and change your password

# Employee Profile & Dependent Enrollment

**S&P Global** Home Benefits Spending Accounts Quick Links ▾

VALUES  ? 🛒 🔔 👤

Home **Hayat Salmaz**

Profile & Account Settings **Dependants**

**Dependants** [Add a dependant](#)

<b>George .</b>	
Type of Dependant:	Child
Gender:	Female
Date of Birth:	10/10/2008
<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a> ▾

<b>Laren .</b>	
Type of Dependant:	Child
Gender:	Male
Date of Birth:	10/10/2008
<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a> ▾

<b>Shelly .</b>	
Type of Dependant:	Spouse
Gender:	Female
Date of Birth:	10/10/1988
<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a> ▾

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Click the *Dependants* tab to view a list of your existing dependents. Add / modify / delete Dependent details if required.

# Employee Profile & Dependent Enrollment

S&P Global Home Benefits Spending Accounts Quick Links

Hayat Salmaz

Profile & Account Settings Dependents

Dependents

George .		Laren .	
Type of Dependant:	Child	Type of Dependant:	Child
Gender:	Female	Gender:	Male
Date of Birth:	10/10/2008	Date of Birth:	10/10/2008
<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a>	<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a>
Shelly .			
Type of Dependant:	Spouse		
Gender:	Female		
Date of Birth:	10/10/1988		
<a href="#">Edit</a> <a href="#">Delete</a>	<a href="#">Show All</a>		

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## Add a dependant

The details marked with \* are mandatory. Please enter all details correctly with the correct use of upper and lower case.

1 of 2: Dependant's identification

Type of Dependant: \*

- Select -

Title:

First Name: \*

Last Name: \*

Gender: \*

- Select -

Date of Birth: \*

DD

MM

YYYY

Nationality \*

NI Number: \*

Cancel

Continue

Click on *Add Dependents* to add new dependents

**For domestic / civil partner enrollments:**

- 1) Submit domestic attestation form, available on Support and Resources section of Singapore GBIS page to People Services first. [Our Benefits \(spgbenefits.com\)](https://spgbenefits.com)
- 2) When adding domestic / civil partners, select 'spouse' as type of dependent then add the enrollment date as date of marriage.

# Benefit Selection

The screenshot shows the S&P Global website interface. At the top left is the S&P Global logo. The navigation menu includes 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. On the right, there is a 'VALUES' toggle set to '\$', along with icons for help, shopping cart, notifications, and user profile. A blue arrow points to the 'Benefits' tab in the navigation menu. Below the navigation is a red banner with the text 'Welcome Hayat' and stylized tree icons. The main content area features two cards: 'Benefits' with an 'ENROLMENT OPEN' badge and a 'Select Benefits' link, and 'Spending Accounts' with a 'Find out more' link. The footer contains copyright information, privacy policy, terms and conditions, security, manage cookies, and the DARWIN logo.

Click on the *Benefits* tab to view the benefits available to you, along with their limits

# Benefit Selection Panel

The screenshot displays the S&P Global Benefits Overview page. At the top, there is a navigation bar with the S&P Global logo, 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. On the right, there are utility icons for currency (VALUES), help, shopping cart, notifications, and user profile. Below the navigation bar is a dark header with 'Home', 'Benefits Overview', and 'Selection Confirmation'. A 'Filters' button is on the left, and a list icon is on the right. A notice states: 'Please be informed if the value on 'Credit Remaining' is negative, the Total Deductions amount will be deducted from your payroll.' The main content area features an 'Annual Enrolment' section with a green badge 'Selections effective: 01 Mar 2025' and a clock icon indicating '1 day left (Closes on: 25 Feb 2025)'. A scrollable container shows 'Additional benefits available for you'. Below this, a message says 'As a result of selection, you have 1 new benefits available for you to select'. A benefit card for 'Group Medical - Upgrade' is shown, marked as 'NEW' and 'AVAILABLE'. It includes a 'More Info' link and a blue 'Select' button, which is highlighted by a blue arrow.

Click on *View* to review individual benefits and to select your required coverage level

# Benefit Selection Panel

Other Benefits

**ACTIVE**  
**Group Term Life Insurance**

36x Basic Monthly Salary  
You pay:  
**\$0.00**

[More Info](#) [View](#) [Edit](#)

**ACTIVE**  
**Group Critical Illness Insurance**

18x Basic Monthly Salary  
You pay:  
**\$0.00**

[More Info](#) [View](#)

**ACTIVE**  
**Group Disability Income**

60% of the Annual Salary\* subject to...  
You pay:  
**\$0.00**

[More Info](#) [View](#)

**ACTIVE**  
**Group Personal Accident Insurance**

36x Basic Monthly Salary  
You pay:  
**\$0.00**

[More Info](#) [Edit](#)

**ACTIVE**  
**Group Medical**

Plan 1 – Employee, Spouse and Children  
You pay:  
**\$0.00**

[More Info](#) [View](#)

↑

Credits Remaining  
👉 **\$1,000.00**

Total Cost For You - Current  
👉 **\$0.00**

[Cost Breakdown](#)

[Checkout](#)

# Benefit Selection & Description

**S&P Global** Home **Benefits** Spending Accounts Quick Links VALUES \$ ? 🛒 🔔 👤

[< Go back](#)

## Group Term Life Insurance

[About this Benefit](#)

This benefit covers the reimbursement of a lump sum that is 36 times your base monthly salary up to a max. sum of SGD 3,000,000.00 upon death due to any cause, or upon total and permanent disability as a result of an accident or illness, including of Terminal Illness and Extended Death and Total and Permanent Disablement extensions.

[Show All](#) ∨

Your selection ✓ ACTIVE NOW

### GTL Levels

<input checked="" type="radio"/> 36x Basic Monthly Salary (default)	<input type="radio"/> 48x Basic Monthly Salary
---	--

### Costs Per Year

Credits Used	\$0.00
Credits Remaining	\$1,000.00

[Add To Cart](#)

Select your preferred benefit *Level* and click *Add to Cart*

# Benefit Selection & Description

The screenshot shows the S&P Global website interface. At the top, there is a navigation bar with 'S&P Global' logo, 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. Below the navigation, there is a '<Go back' link and the title 'Group Term Life Insurance'. A blue arrow points to the 'About this Benefit' link. The main content area contains a paragraph describing the benefit: 'This benefit covers the reimbursement of a lump sum that is 36 times your base monthly salary up to a max. sum of SGD 3,000,000.00 upon death due to any cause, or upon total and permanent disability as a result of an accident or illness, including of Terminal Illness and Extended Death and Total and Permanent Disablement extensions.' Below this is a 'Show All' dropdown. Under 'Your selection', there is a green 'ACTIVE NOW' button. At the bottom, there are two radio button options for 'GTL Levels': '36x Basic Monthly Salary (default)' and '48x Basic Monthly Salary'. The '36x' option is selected.

## Benefit Information

### Group Term Life Insurance

What is this benefit?

This benefit covers the reimbursement of a lump sum that is 36 times your base monthly salary up to a max. sum of SGD 3,000,000.00 upon death due to any cause, or upon total and permanent disability as a result of an accident or illness, including of Terminal Illness and Extended Death and Total and Permanent Disablement extensions.

Please see the employee presentation on GBIS

[Expand All](#) | [Collapse All](#)

- Is this insurance extended to my dependants?
- Can I upgrade the coverage of this insurance for me and / or my dependants?
- Will I pay tax for the upgrade of this benefit?

Click *About this Benefit* to see more information about the benefit / plan

# Benefit Selection - Checkout

The screenshot displays the 'Benefits Overview' page on the S&P Global portal. The page header includes the S&P Global logo, navigation links (Home, Benefits, Spending Accounts, Quick Links), and utility icons (VALUES, currency, help, cart, notifications, profile). A 'Filters' button is located on the left. A notice states: 'Please be informed if the value on 'Credit Remaining' is negative, the Total Deductions amount will be deducted from your payroll.' The main content area is titled 'Annual Enrolment' with a green badge indicating 'Selections effective: 01 Mar 2025' and a clock icon showing '1 day left (Closes on: 25 Feb 2025)'. There are six benefit selection cards, each marked as 'ACTIVE' with a green checkmark. The cards are: 1. Group Term Life Insurance (48x Basic Monthly Salary, You pay: \$99.00, Edit button); 2. Group Critical Illness Insurance (18x Basic Monthly Salary, You pay: \$0.00, View button); 3. Group Disability Income (60% of the Annual Salary\* subject to..., You pay: \$0.00, View button); 4. Group Personal Accident Insurance (48x Basic Monthly Salary, You pay: \$7.20, Edit button); 5. Group Medical (Plan 1 - Employee, Spouse and Children, You pay: \$0.00, View button); 6. Group Medical - Upgrade (Plan 2 - Employee, Spouse and Children, You pay: \$4,665.00, Edit button). At the bottom, there are summary items: 'Allowance Overpend' with a minus icon and value '\$3,771.20', 'Total Cost For You - Current' with a plus icon and value '\$4,771.20', and a 'Cost Breakdown' link. A prominent blue arrow points down to a blue 'Checkout' button.

After reviewing and  
opting for your  
preferred benefits /  
levels, click on  
*Checkout*

# Benefit Selection - Checkout

## Checkout

Please be informed if the value on 'Credit Remaining' is negative, the Total Deductions amount will be deducted from your payroll.

### Your New Selections

Benefit	Level	Credits Used	Cost Difference		
 Group Term Life Insurance	48x Basic Monthly Salary	\$99.00	 \$99.00		
 Group Personal Accident Insurance	48x Basic Monthly Salary	\$7.20	 \$7.20		
 Group Medical - Upgrade	Plan 2 – Employee, Spouse and Children	\$4,665.00	 \$4,665.00		

 Delete all selections

### Total Cost For You - New

**\$4,771.20**  
(annual)

 Cost Breakdown

Confirm Selection



After reviewing and opting for your preferred benefits click on *Confirm Selection*.

This amount may be deducted from your spending account if the spend is up to SGD 1,000.

# Benefit Selection - Confirmation



**Thank you Hayat!**

You have completed 3 benefit selections. All selections made will be effective by 01/03/2025.

To review these, go back to Overview.

You can now download your confirmation.

[↓ Selection Confirmation](#)

[Go to Overview](#)

After opting for your preferred benefits, you will receive a *Selection Confirmation* notification on the portal

# Spending Account

The screenshot shows the S&P Global website interface. At the top left is the S&P Global logo. The navigation menu includes 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. The 'Spending Accounts' tab is highlighted with a blue arrow. On the right side of the header, there is a 'VALUES' toggle set to '\$', along with icons for help, shopping cart, notifications, and user profile. Below the navigation is a red banner with the text 'Welcome Hayat' and decorative tree icons. The main content area features two cards: 'Benefits' with an 'ENROLMENT OPEN' badge and a 'Select Benefits' link, and 'Spending Accounts' with a 'Find out more' link. The footer contains copyright information, privacy policy, terms and conditions, security, manage cookies, and the DARWIN logo.

Click on the *Spending Accounts* to access the Spending Accounts Tab

# Spending Accounts

The screenshot shows the S&P Global Spending Accounts web application. At the top left is the S&P Global logo. The navigation menu includes Home, Benefits, Spending Accounts (which is highlighted), and Quick Links. On the top right, there are utility icons for currency (VALUES, \$), help (?), shopping cart, notifications (with a red badge), and a user profile icon.

The main header area is black with the text "Spending Accounts" in white. Below this, there are two tabs: "My Accounts" (which is active) and "Claim History".

The "My Accounts" section features a blue button labeled "+ Make a Claim". Below the button, there is a text block explaining the page's purpose and a link to "Claim Guidelines". To the right, there are two dropdown menus: "Spending account summary for: Hayat Salmaz" and "Display the benefit period: 2025 - 2026".

A note section states: "Note: Effective 1 January 2015. 1) All colleagues have to upload a copy of their original receipt during claim submission. 2) After which, you do not need to submit the original receipt to HR." Below the note is a small icon of a document.

The bottom section displays a summary card for the FSA (Flexible Spending Account). It includes a donut chart showing the total balance. The total is \$1,000.00. The FSA breakdown is as follows:

Category	Amount
Approved	\$0.00
Remaining	\$1,000.00

Through the Spending Account you can make a claim, manage your claims and view your claim history.

Spending Account Limit is SGD 1,000

# Spending Accounts

The screenshot shows the S&P Global web application interface for Spending Accounts. At the top left is the S&P Global logo. The navigation menu includes Home, Benefits, Spending Accounts, and Quick Links. On the top right, there are utility icons for currency (VALUES), help, shopping cart, notifications, and user profile. A dark blue header bar contains the text "Spending Accounts". Below this, there are tabs for "My Accounts" and "Claim History". The main content area is titled "My Accounts" and features a blue arrow pointing to a "+ Make a Claim" button. Below the button, there is a "Spending account summary for: Hayat Salmaz" and a "Display the benefit period:" dropdown menu set to "2025 - 2026". A text block explains the page's purpose and includes a note about the effective date (1 January 2015) and instructions for claim submission. At the bottom, a summary card shows a "Total" of \$1,000.00 and an "FSA" breakdown with "Approved" at \$0.00 and "Remaining" at \$1,000.00.

**S&P Global** Home Benefits Spending Accounts Quick Links

VALUES \$ ? 🛒 🔔 👤

## Spending Accounts

My Accounts Claim History

### My Accounts

[+ Make a Claim](#)

This page provides you with an overview of your Spending Account(s) balances and the associated Claims History. You can also submit a new claim by clicking on "Make a Claim" button below. Please refer to the [Claim Guidelines](#) for the list of claimable items and other details.

**Note: Effective 1 January 2015,**  
1) All colleagues have to upload a copy of their original receipt during claim submission.  
2) After which, you do not need to submit the original receipt to HR.

Spending account summary for: Hayat Salmaz

Display the benefit period: 2025 - 2026

<b>Total</b>	\$1,000.00
<b>FSA</b>	
● Approved	\$0.00
● Remaining	\$1,000.00

Please click on *Make a Claim* to file a reimbursement claim

# Spending Accounts

**S&P Global** Home Benefits Spending Accounts Quick Links ▾

## Spending Accounts

My Accounts Claim History

### My Accounts

This page provides you with an overview of your Spending Account(s) balances and the associated Claims History. You can also submit a new claim by clicking on "Make a Claim" button below. Please refer to the [Claim Guidelines](#) for the list of claimable items and other details.

**Note: Effective 1 January 2015,**  
1) All colleagues have to upload a copy of their original receipt during claim submission.  
2) After which, you do not need to submit the original receipt to HR.

	<b>FSA</b>
	● <b>Approved</b> \$0.00
	● <b>Remaining</b> \$1,000.00
<b>Total</b> \$1,000.00	

## Make a Claim

The fields marked with \* are mandatory.

✔ Claim 1:

### ABOUT THIS CLAIM

**Benefit period \***

2025 - 2026

**Claimant \***

Please select one option

**Type of claim \***

Please select one option

### RECEIPT INFORMATION

**Receipt amount \***

Cancel

Next

+ Add another claim?

Follow the prompts and complete your claim information

You need to upload a copy of the receipt as part of the process

When complete, save the record

# Spending Accounts

Steps to resubmit your claim when the claim is in Request For Information (RFI) status.

Step 1: Go to claim history section to view the request for information claim.

The screenshot displays the S&P Global Spending Accounts interface. At the top, there is a navigation bar with the S&P Global logo, links for Home, Benefits, and Spending Accounts (which is active), and a Quick Links dropdown. On the right side of the navigation bar, there is a 'VALUES' toggle set to '\$', along with icons for help, shopping cart, notifications, and user profile.

Below the navigation bar, a descriptive text block states: "This section provides you with an overview of your Reimbursement Account(s) balances and the associated Claims History. You can also submit a new claim by clicking on 'Make a Claim' button above." To the right of this text, there are two filters: "Spending account summary for: Hayat Salmaz" and "Display the benefit period: 2024 - 2025".

The main content area is titled "RECENT CLAIMS" and includes a "Filter table content" dropdown. Below this, there are filter controls for "Show from" (01 / 03 / 2024) to "25 / 02 / 2025", "All accounts" (dropdown), "All claims" (dropdown), an "Apply filter" button, and a "Reset" link.

The claims table has the following columns: Status, Reference, Date Submitted, Claimant Name, Receipt Date, Type of Claim, Receipt Amount, and Claim Amount. A single claim is listed with a yellow status indicator, reference E0785CE3, date 21/02/2025, claimant Hayat Salmaz, receipt date 19/02/2025, type Lifestyle: Per..., receipt amount \$10.00, and claim amount \$10.00. An edit icon is visible at the end of the row.

Status	Reference	Date Submitted	Claimant Name	Receipt Date	Type of Claim	Receipt Amount	Claim Amount
Request ...	E0785CE3	21/02/2025	Hayat Salmaz	19/02/2025	Lifestyle: Per...	\$10.00	\$10.00

# Spending Accounts

Step 2: Click on edit button against RFI claim.

The screenshot displays the S&P Global 'Spending Accounts' interface. The top navigation bar includes 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. The main content area is titled 'Make a Claim' and features a 'VALUES' toggle set to '\$'. Below this, a claim is selected: 'Claim 1: Lifestyle: Personal & Dependants Holiday Expenses'. The 'ABOUT THIS CLAIM' section contains several fields: 'Benefit period \*' (2024 - 2025), 'Employee Comments' (Please type comment here), 'Claimant \*' (Hayat Salmaz), 'Type of claim \*' (Lifestyle: Personal & Dependant...), and 'Remaining Credits \*' (\$73.97). An 'Admin Comments' field contains the text 'Please Submit the document'. At the bottom, there are 'Cancel' and 'Next' buttons. The left sidebar shows a 'RECENT CLAIMS' table with columns for Status, Reference, Date Submitted, Claimant Name, Receipt Date, and Type of Claim. A table with one row is visible, showing a claim with reference E0785CE3, submitted on 21/02/2025, by Hayat Salmaz, with a receipt date of 19/02/2025, and type Lifestyle.

**S&P Global** Home Benefits **Spending Accounts** Quick Links

This section provides you with an overview of your Reimbursement Account(s) balances and the associated Claims History. You can also submit a new claim by clicking on "Make a Claim" button above.

**RECENT CLAIMS**

Show from 01/03/2024 to 25/02/2025 All accounts

Status	Reference	Date Submitted	Claimant Name	Receipt Date	Type of Claim
Request ...	E0785CE3	21/02/2025	Hayat Salmaz	19/02/2025	Lifestyle

**Make a Claim** VALUES \$

The fields marked with \* are mandatory.

**Claim 1:**  
Lifestyle: Personal & Dependants Holiday Expenses

**ABOUT THIS CLAIM**

**Benefit period \*** 2024 - 2025

**Employee Comments**  
Please type comment here

**Claimant \*** Hayat Salmaz

**Type of claim \*** Lifestyle: Personal & Dependant...

**Remaining Credits \*** \$73.97

**Admin Comments**  
Please Submit the document

Cancel Next

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# Spending Accounts

Step 3: Once you provide the requested information / necessary documents, the status will automatically change to Resubmitted.

The screenshot displays the S&P Global Spending Accounts interface. The top navigation bar includes 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. The main header is 'Spending Accounts' with sub-tabs for 'My Accounts' and 'Claim History'. The 'Claim History' section provides an overview of Reimbursement Account(s) balances and associated Claims History, with a 'Make a Claim' button. Below this is a 'RECENT CLAIMS' section with filters for 'Show from' (01/03/2024 to 25/02/2025), 'All accounts', and 'All claims'. A table lists recent claims with columns for Status, Reference, Date Submitted, Claimant Name, Receipt Date, and Type of Claim. One claim is visible: 'Request For In... E0783CE3' submitted on 21/02/2025 by Hayat Salmaz, with a receipt date of 19/02/2025 and type 'Lifestyle: Personal ...'. A 'Print selected' option is available below the table.

The 'Make a Claim' form is active, showing a 'Type of claim' dropdown set to 'Lifestyle: Personal & Dependants Holiday Expenses'. A 'VALUES' toggle is present. The 'Remaining Credits' are \$73.97. The 'Admin Comments' field contains the text 'Please Submit the document'. The 'RECEIPT INFORMATION' section includes fields for 'Receipt date' (19/02/2025) and 'Receipt number' (23). The 'Receipt amount' is set to 10 SGD. The 'ATTACHMENTS' section shows a file named 'Capture.PNG'. The 'ADDITIONAL ATTACHMENT' section also shows a file named 'Capture.PNG' with a 'Delete' button. A 'Choose file' button is available. At the bottom, there are 'Cancel' and 'Next' buttons.

# Spending Accounts

Step 4: Post clicking on Next button, refer the Claims History tab again to view the Resubmitted claim.

The screenshot shows the S&P Global Spending Accounts interface. At the top, there is a navigation bar with 'Home', 'Benefits', 'Spending Accounts', and 'Quick Links'. A 'VALUES' toggle is set to '\$'. Below the navigation, a 'Home' button is visible. The main content area includes a description of the section, a 'Spending account summary for: Hayat Salmaz', and a 'Display the benefit period: 2024 - 2025' dropdown. A 'RECENT CLAIMS' section features a table with columns for Status, Reference, Date Submitted, Claimant Name, Receipt Date, Type of Claim, Receipt Amount, and Claim Amount. One claim is listed as 'Resubmit...' with a yellow dot, indicating its status.

Home

This section provides you with an overview of your Reimbursement Account(s) balances and the associated Claims History. You can also submit a new claim by clicking on "Make a Claim" button above.

Spending account summary for: Hayat Salmaz

Display the benefit period: 2024 - 2025

VALUES \$

RECENT CLAIMS

Filter table content

Show from 01/03/2024 to 25/02/2025 All accounts All claims Apply filter Reset

<input type="checkbox"/>	Status	Reference	Date Submitted	Claimant Name	Receipt Date	Type of Claim	Receipt Amount	Claim Amount	
<input type="checkbox"/>	Resubmit...	E0785CE3	21/02/2025	Hayat Salmaz	19/02/2025	Lifestyle: Per...	\$10.00	\$10.00	

# Thank You

## Contact Us:

Should you have any queries, please contact Darwin at +65 6797 9613 (Pin Code 0034) or email [SPGIflex@mercermarshbenefits.com](mailto:SPGIflex@mercermarshbenefits.com) from Mondays to Fridays, 8.30 am to 5.30 pm (Closed on Singapore Public Holidays).