

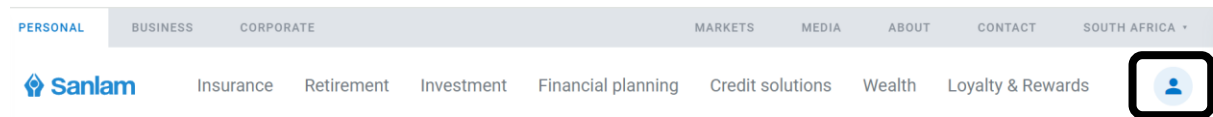
Dear Valued Client

Thank you for contacting Sanlam Corporate

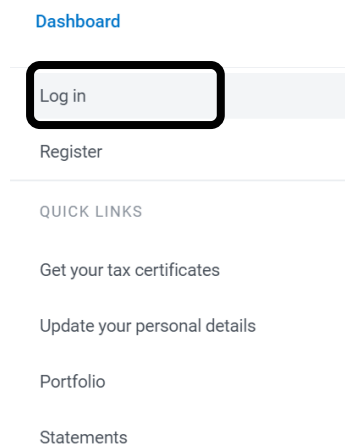
Kindly follow the below steps to update your beneficiaries:

Please log onto <https://www.sanlamonline.co.za/>

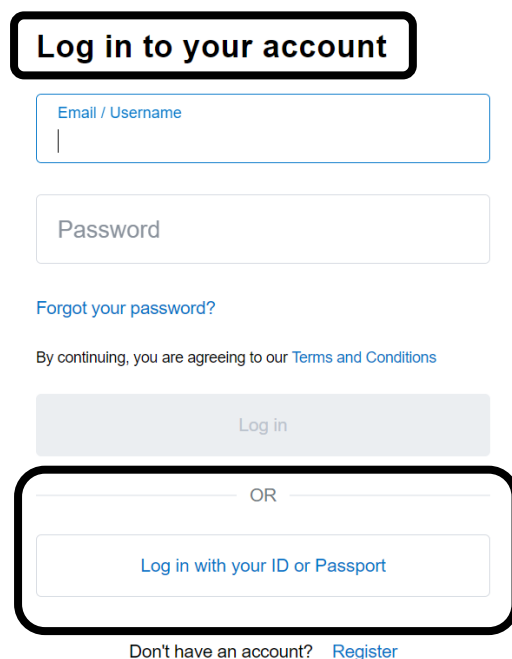
Click on the person icon:



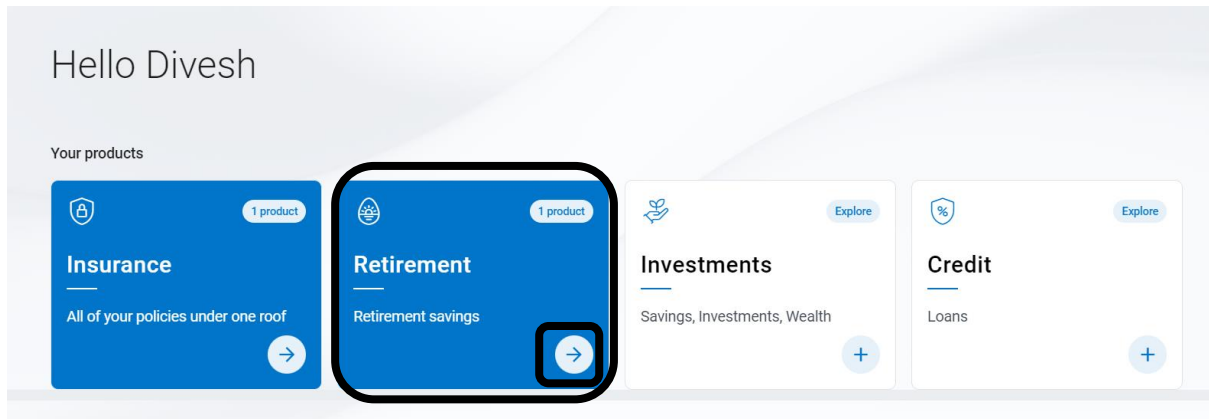
Click on Login:



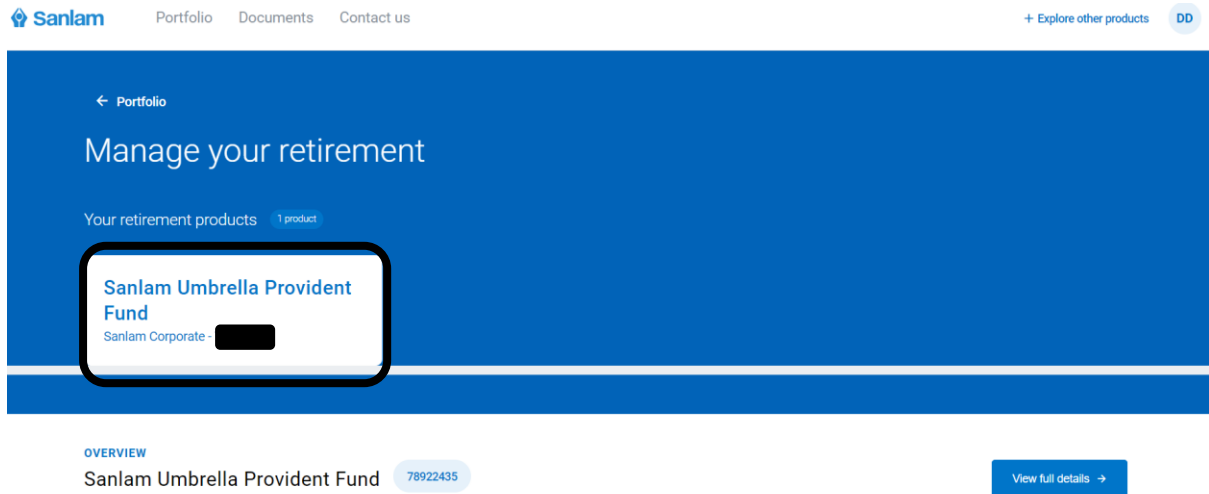
Login using your logon credentials or ID & OTP option:



Please select the arrow on the blue Retirement tab

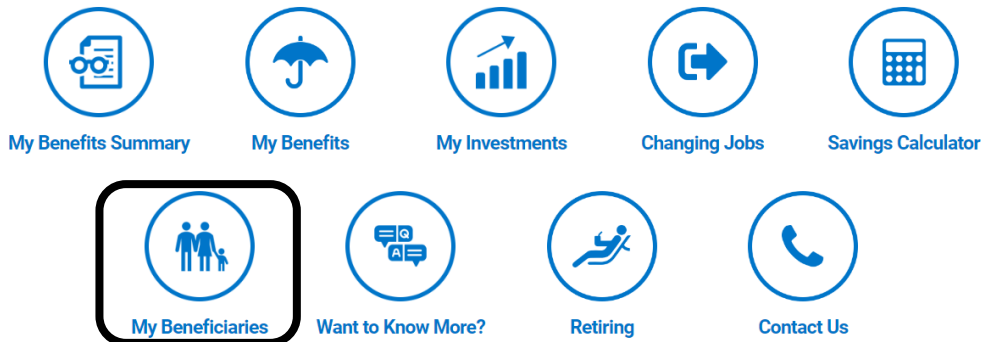


Click on the option View Full details tab at the bottom



Please select my beneficiaries tab

Menu Options



You will need to update beneficiaries for Death Approved Benefits, Death Unapproved Benefits and/or Funeral Benefits, the applicable benefits linked to your membership profile will be displayed:

Click Add Beneficiaries

My Death Benefits

	Provident Approved ?	Provident Unapproved ?	
Total Benefit Amount	██████████	██████████	
✎ ██████████	60 %	90 %	✖
✎ ██████████	20 %	0 %	✖
✎ ██████████	10 %	10 %	✖
✎ ██████████	10 %	0 %	✖
Total Allocation ?	100%	100%	

ADD NEW BENEFICIARY

Fill in your beneficiary details as per the form below please ensure all fields with an ***** are completed, click **Done** once all fields have been completed:

Add a beneficiary

** Required fields*

Title *

- Please Select -

First Names *

Middle Name

Surname *

Relationship *

- Please Select -

Phone No

E-mail

Phone No

E-mail

ID / Passport Number [?](#)

Date of Birth *

Select Date

Example: 04/08/1988

Gender *

- Please Select -

Notes

500

Done

Please ensure percentages are **added in all columns** and the totals add up to **100%** at the bottom of each column to ensure your beneficiaries are successfully saved:

My Death Benefits

	Provident Approved ?	Provident Unapproved ?	
Total Benefit Amount	<input type="text"/>	<input type="text"/>	
<input type="text"/>	60 %	90 %	✘
<input type="text"/>	20 %	0 %	✘
<input type="text"/>	10 %	10 %	✘
<input type="text"/>	10 %	0 %	✘
Total Allocation ?	100%	100%	

[ADD NEW BENEFICIARY](#)

Please nominate the person/ people who will be responsible for your funeral arrangements in the event of your passing under the My Funeral Benefits heading, click **Save** once you have captured the applicable details:

My Funeral Benefits

Please nominate someone to receive your funeral benefit so that the insurer will pay it according to your final wishes. You can add a new Beneficiary or choose from the existing list.

First Nomination

Second Nomination

Please note: Beneficiaries must be older than 18 and hold a bank account in the Republic of South Africa into which the benefit will be paid.

First nomination is the person you would appoint to receive the funeral benefit after your death.

Second nomination would be the person to receive the funeral benefit in the case where first nomination predeceased you.

In the case where the nominated beneficiaries predeceased you, the funeral benefit will be paid to your estate.

RESET

SAVE

Thereafter accept terms and conditions to save your nominations:



Accept Terms & Conditions

I agree hereby that I ...

- revoke all my previous nominations and request the trustees of the Fund and/or the Insurer to pay, in the event of my death, the amount as is specified to the person(s) mentioned here.
- have read the Information Brochure on this page and understand the different benefits, tax impacts and the choices I have made regarding my beneficiaries.

Cancel

Accept

For further assistance, kindly contact the SEB Contact Centre on 0861223646.

Use the right contact for the right service

ENQUIRY	CONTACT
Client care	SCClientCare@sanlam.co.za
Document submission	sanlameb@sanlam.co.za
Divorce orders	Divorce.SCCore@sanlam.co.za
Individual member switch	SEBMemberSwitches@sanlam.co.za
Maintenance orders	MaintenanceOrders.SCCore@sanlam.co.za
HR STEP/ RFW enquiries	SCDigitalSupport@sanlam.co.za
You can also contact us by WhatsApp or call on 0861 223 646 .	

We also have awesome online facilities packed full of useful information related to your retirement benefits. Follow the link: <http://sanl.am/RZgbg> to learn how to **register and use the Sanlam Member Portal**.

Our operating hours are as follows:

Monday – Friday (8am–5pm)

Saturday & Sunday (Closed)

Public Holidays (Closed)

Kind regards,

Client Care Team

Sanlam Corporate

T +27 86 122 3646

250 Hall Street, Centurion, Pretoria, 0046 | Private Bag X14, Highveld, 0169, South Africa

